

**AD-A272 360**May 12, 1983  
NUMBER 5210.25**Department of Defense Instruction**

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**SUBJECT:** Assignment of American National Red Cross and United Service Organizations, Inc., Employees to Duty with the Military Services

- References:** (a) DoD Instruction 5210.25, "Assignment of American National Red Cross and United Service Organizations (USO) Employees to Duty with the Armed Forces," November 21, 1977 (hereby canceled)  
(b) DoD Directive 5220.6, "Industrial Personnel Security Clearance Program," December 20, 1976

**A. REISSUANCE AND PURPOSE**

This Instruction reissues reference (a) to update policy and procedures governing the investigation of American National Red Cross (hereafter "Red Cross") employees and United Service Organizations, Inc. (USO), staff for the purpose of determining the security acceptability of such personnel for assignment to duty with the Military Services.

**B. APPLICABILITY AND SCOPE**

1. This Instruction applies to the Office of the Secretary of Defense, the Military Departments, the Unified and Specified Commands, and the Defense Investigative Service (hereafter referred to as "DoD Components"). The term "Military Services," as used herein, refers to the Army, the Navy, the Air Force, and the Marine Corps.

2. This Instruction does not apply to U.S. citizens or foreign nationals who are available locally at overseas locations for temporary or part-time employment with the Red Cross or the USO. Policy and procedures governing investigation and security acceptability of locally hired employees shall be determined by the Military Department concerned.

**C. DEFINITION**

**Employee.** Any full-time, salaried individual serving with or employed by the Red Cross or the USO who is subject to assignment for overseas duty with the Military Services.

**D. POLICY**

1. It is the policy of the Department of Defense that an employee shall be accepted for assignment to duty with the Military Services overseas only after it first has been determined, based upon an appropriate personnel security investigation, that such acceptance for assignment is clearly consistent with the national interest.

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2. The standard and criteria for determining the security acceptability of an employee for assignment or continuation of assignment with the Military Services overseas shall be identical to those established for making security clearance determinations for personnel employed in private industry under sections IV. and V. of DoD Directive 5220.6 (reference (b)).

#### E. RESPONSIBILITIES

1. The Deputy Under Secretary of Defense for Policy, or designee, the Director, Security Plans and Programs, shall serve as the primary contact between the Department of Defense and the Red Cross and USO for all matters relating to the policy and procedures prescribed herein.

2. Heads of DoD Components shall comply with the provisions of this Instruction.

#### F. PROCEDURES

1. Employees who are U.S. citizens shall have been the subject of a national agency check (NAC), completed with favorable results, before being nominated for assignment with the Military Services overseas.

2. Employees who are not U.S. citizens shall have been the subject of a background investigation (BI), completed with favorable results, before being nominated for assignment with the Military Services overseas.

3. An employee will not be assigned for duty with the Military Services overseas or continued in such an assignment when it has been determined that assignment or continuation of assignment is not clearly consistent with the national interest.

4. Completed security forms (DD Form 398, Personnel Security Questionnaire (BI/SBI), or 398-2, Personnel Security Questionnaire (National Agency Check)) shall be forwarded to the Defense Industrial Security Clearance Office (DISCO), Defense Investigative Service, for initiation of the NAC or BI, as appropriate.

5. Upon completion of the appropriate investigation, the results shall be returned to the DISCO where a determination shall be made concerning security acceptability of the employee. If the determination is favorable, the DISCO shall provide a statement to that effect to the Red Cross or the USO. If the DISCO is unable to make a favorable security acceptability determination, the procedures described in paragraph F.6.c., below, shall apply.

6. Whenever any DoD Component or the Red Cross or the USO receives information indicating that an employee's assignment or continuation of assignment with the Military Services overseas may not clearly be consistent with the national interest, the information shall be furnished to the DISCO for appropriate review. In such cases, the following actions shall be taken:

a. The DISCO shall arrange for the conduct of any investigation warranted to resolve the adverse or questionable information.

b. In cases arising after the initial security acceptability determination has been made, the DISCO shall review the information or report of investigation to determine whether the security acceptability determination is to continue in effect. If such adjudication is favorable, no further action is required. The Red Cross or the USO will not be notified in such cases in order to preclude the possibility of any adverse inference being drawn.

## G. EFFECTIVE DATE AND IMPLEMENTATION

~~Richard D. Silwell~~

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**SUPPLEMENTARY**

**INFORMATION**

# DEPARTMENT OF DEFENSE

## DIRECTIVES SYSTEM TRANSMITTAL

NUMBER	DATE	DISTRIBUTION
See Pen Changes Below	November 16, 1994	5000 series

### ATTACHMENTS

None

*CRAAATA ADA 272360*

### INSTRUCTIONS FOR RECIPIENTS

Pen changes to the following DoD Issuances are authorized:

#### DoD Issuance Number and Date

#### Change Number

##### DoD Directive 5000.4, November 24, 1992

Change 1

##### Section E.

Heading. Delete "AND IMPLEMENTATION"

Lines 1 through 5. Delete "Implementing documents shall be kept to a minimum as deemed appropriate by the DoD Component Acquisition Executive. Forward one copy of implementing documents to the Assistant Secretary of Defense (Program Analysis and Evaluation) within 120 days."

##### DoD Directive 5010.10, August 9, 1972

Change 1

##### Section IX.

Heading. Delete "AND IMPLEMENTATION"

Lines 2 through 7. Delete "DoD components will revise their regulations and instructions as necessary to implement this Directive and forward two copies of implementing instructions to the Assistant Secretary of Defense (Intelligence) and to the Assistant Secretary of Defense (Manpower and Reserve Affairs) within 90 days."

##### DoD Instruction 5010.34, August 4, 1975

Change 1

##### Section VII.

Heading. Delete "AND IMPLEMENTATION"

Lines 1 through 5. Delete "and will be promptly implemented in conjunction with DoD Directive 5010.31 (reference (a)). DoD Components shall forward four copies of their implementing documents to the Assistant Secretary of Defense (Installations and Logistics) within 90 days."

WHEN PRESCRIBED ACTION HAS BEEN TAKEN, THIS TRANSMITTAL SHOULD BE FILED WITH THE BASIC DOCUMENT

<b>NUMBER</b> See Below Pen Changes	<b>DATE</b> November 16, 1994	<b>DEPARTMENT OF DEFENSE</b> <b>DIRECTIVES SYSTEM TRANSMITTAL</b>
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INSTRUCTIONS FOR RECIPIENTS (continued)

<u>DoD Issuance Number and Date</u>	<u>Change Number</u>
<u>DoD Instruction 5010.39, November 16, 1984</u> Section H. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward one copy of implementing documents to the Assistant Secretary of Defense (Manpower, Installations, and Logistics) within 120 days."	Change 1
<u>DoD Directive 5120.39, April 24, 1980</u> Section G. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of implementing Instructions to the Assistant Secretary of Defense (Manpower, Reserve Affairs, and Logistics) within 120 days."	Change 1
<u>DoD Directive 5120.42, May 19, 1977</u> Section I. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of the implementing instructions to the Assistant Secretary of Defense (Manpower, Reserve Affairs, and Logistics) within 90 days."	Change 1
<u>DoD Directive 5132.3, March 10, 1981</u> Section G. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of the implementing documents to the Assistant Secretary of Defense (International Security Affairs) within 120 days."	Change 1
<u>DoD Directive 5154.11, September 12, 1988</u> Section F. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of the implementing documents to the Assistant Secretary of Defense (Health Affairs) within 60 days."	Change 1
<u>DoD Directive 5210.2, January 12, 1978</u> Section G. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 5. Delete "Forward two copies of the implementing documents, and any subsequent amendments, to the Deputy Under Secretary of Defense for Policy within 90 days. One copy shall be marked to indicate implemented sections, subsections, paragraphs, and subparagraphs of this Directive."	Change 3

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INSTRUCTIONS FOR RECIPIENTS (continued)

<u>DoD Issuance Number and Date</u>	<u>Change Number</u>
<u>DoD Instruction 5210.25, May 12, 1983</u> Section G. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of the implementing documents to Deputy Under Secretary of Defense for Policy within 120 days."	Change 1
<u>DoD Directive 5210.64, November 6, 1978</u> Section E. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 5. Delete "Forward two copies of the implementing documents and any subsequent amendments, to the Assistant Secretary of Defense (Comptroller) within 120 days. Mark one copy to indicate implemented sections, subsections, paragraphs, and subparagraphs of this Directive."	Change 1
<u>DoD Instruction 5210.74, June 26, 1985</u> Section H. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 4. Delete "Forward three copies of the implementing documents to the Assistant Secretary of Defense for Command, Control, Communications, and Intelligence within 120 days of receipt of this Instruction and the applicable Federal Acquisition Regulation."	Change 1
<u>DoD Directive 5210.83, November 15, 1991</u> Section H. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 5. Delete "Forward one copy of the implementing documents to the Assistant Secretary of Defense for Command, Control, Communications, and Intelligence within 120 days; forward one copy of changes to implementing documents within 90 days of publication."	Change 1
<u>DoD Directive 5215.1, October 25, 1982</u> Section G. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of the implementing document to the Under Secretary of Defense for Research and Engineering within 120 days."	Change 1
<u>DoD Directive 5500.19, December 6, 1985</u> Section G. Heading. Delete "AND IMPLEMENTATION" Lines 1 and 2. Delete "Forward two copies of the implementing documents to the General Counsel, Department of Defense, within 120 days."	Change 1

NUMBER See Below Pen Changes	DATE November 16, 1994	DEPARTMENT OF DEFENSE DIRECTIVES SYSTEM TRANSMITTAL
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## INSTRUCTIONS FOR RECIPIENTS (continued)

DoD Issuance Number and DateChange NumberDoD Directive 5535.4, August 31, 1984

Change 1

## Section F.

Heading. Delete "AND IMPLEMENTATION"

Lines 1 through 5. Delete "Component implementation shall be submitted for approval of the General Counsel, Department of Defense, within 90 days of the effective date of this Directive. All component implementing regulations and changes require the approval of the General Counsel."

EFFECTIVE DATE

The above pen changes are effective immediately. Although the pen changes remove the requirement for DoD Components to issue implementing documents, the DoD issuances are directly applicable to all elements with the Components and the Heads of the DoD Components are responsible for carrying out the DoD guidance.

  
JAMES L. ELMER  
Director  
Correspondence and Directives